



Housing

Community
Development

Infrastructure

U.S. Housing and Urban Development (HUD) Community Development Block Grant-Disaster Recovery (CDBG-DR) Grant Process and Overview

Tidal Basin expertly navigates all stages of the CDBG-DR grant process, from Unmet Needs Assessment and Action Plan creation through Program Design, Implementation, and Closeout, ensuring program integrity by assisting grantees with meticulous compliance and subrecipient monitoring.

Getting started

As part of the CDBG-DR Action Plan, grantees must provide an analysis of the disaster impact and the resulting needs that have not been addressed through other sources, such as the Federal Emergency Management Agency (FEMA) and Small Business Administration (SBA) funding or insurance proceeds. This unmet need is codified in the Unmet Needs Analysis component of the Action Plan and will be the first step to identifying needs and designing complementary programs to meet those needs.

HUD provides a [Disaster Impact and Unmet Needs Assessment Kit](#) to guide CDBG-DR grantees through a process for identifying and prioritizing critical unmet needs for long-term community recovery.

Tidal Basin's unique expertise can help you:

- **Assess the post-disaster situation.** We will collect data from several sources, including data on the area before the disaster, assistance provided to date, and current market conditions. Our team will analyze that data in light of ongoing recovery activities.

- **Estimate unmet needs.** These needs go beyond damage estimates to cover the broad impacts of the disaster.
- **Determine local capacity.** We assess local agencies' capacity, including staff levels, skills, and capabilities, to carry out long-term recovery activities and identify gaps.
- **Prioritize needs.** Tidal Basin will develop dynamic capacities to respond to the evolving disaster recovery situation and changing needs.

The Unmet Needs phase can be challenging as it involves in-depth data analysis of large and often complex datasets. Tidal Basin is here to help grantees navigate this first step and support connecting the dots between unmet recovery needs and HUD CDBG-DR-eligible programs to meet those needs.



Be
stronger
than
before

The CDBG-DR Grant Process



Pre-Award

- HUD allocates funds to states or locality
- Complete required pre-award checklists and certifications and submit to HUD
- Execute data sharing agreements with FEMA and SBA
- Complete unmet needs analysis and Action Plan including outreach and public comment



Startup

- Grant agreement executed between HUD and CDBG-DR grantees
- Policies, procedures, forms and organizational plans developed
- Financial and reporting systems set up
- Activity set up in Disaster Recovery Grant Reporting (DRGR) system
- Staff and partners hired, selected, and/or procured
- Environmental Review
- Duplication of benefits analysis



Operations

- Programs and projects completed (i.e., construction)
- DRGR draws and financial and contract management
- Communication and outreach to citizens and applicants
- Monitoring and compliance, including fraud prevention
- Reporting and data quality assurance



Closeout

- Ongoing monitoring and compliance, including fraud prevention
- Activity and project closeout
- Record keeping, reporting, and data quality assurance
- Conduct duplication of benefits analysis
- Monitor spending to ensure sufficient LMI benefit



Designing a comprehensive, long-term recovery program

Tidal Basin can infuse best practices into the program and activity design phase to ensure dollars and recovery impacts are maximized. Some of the topics and questions we ask when beginning a project include to following:

Action Plan

Is the activity described in the Action Plan?

Eligible Activity Type

Does the activity fit into one of the CDBG stationary categories?

Tie to the Disaster Event

Does the project address disaster damage or need?

LMI Targeting

How does the activity/project affect the LMI targeting requirement?

National Objective

Does the project need a national objective?

Unmet Need/DOB

Does the applicant have an unmet recovery need?

Cross-Cutting Federal Requirements

Does the project meet applicable federal requirements?

Eligible, Reasonable Cost

Are projected costs eligible, reasonable and related to disaster relief?



For more information, contact us today.



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